



Commonwealth of Massachusetts
Division of Standards
One Ashburton Place, Rm 1115
Boston, MA 02108
617-727-3480
FEE \$450.00

FOR INTERNAL USE ONLY:

LICENSE #: _____

ISSUE DATE: _____

ISSUE BY: _____

MOTOR VEHICLE GLASS REPAIR SHOP REGISTRATION APPLICATION

This registration is valid for a three (3) year period beginning **June 1st to May 31st**. The registration fee is **\$450.00**. The forms of payment accepted are personal, business or bank checks, and money order. Make check or money order payable to: **Commonwealth of Massachusetts**.

NOTE: You may also register online to pay with a credit/debit card or electronic check at www.mass.gov/standards

CHECKLIST:

- ☐ **New applicants:** include two (2) letters of recommendation signed by two (2) individuals who are either: registered motor vehicle repair shops, owners, elected public officials, or member of the Massachusetts Bar. Individuals must not be two (2) of the same.
- ☐ **All applicants:** A valid surety bond or letter of credit in the amount of **\$10,000** must be on file with the Division of Standards. If a new bond or letter is required, the original bond or letter must accompany this application in accordance with the requirements of G.L. c. 100a, §2a.

Are you renewing your registration? Yes ☐ No ☐ If yes, please provide your registration number: _____

Are the public areas of the facility for which you are applying for registration accessible to persons with disabilities? Yes ☐ No ☐

Business Name: _____

Business Address: _____ City/Town: _____ Zip Code: _____

Fed. Tax ID# _____ SSN#: _____

Sales Tax#: _____ Phone#: _____

Email Address: _____

Do you use a mobile service van? Yes ☐ No ☐ If yes, Vehicle Reg#: _____

If applicant is a firm, partnership, association or corporation, the following must be completed.

Name: _____ Address: _____ Title: _____

Name: _____ Address: _____ Title: _____

Name: _____ Address: _____ Title: _____

Name of Person in Charge: _____

The name and residences of other persons having a direct or indirect financial interest in the business to be conducted under this registrations are as follows:

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Have there been any formal complaints against you and/or any person listed above where disciplinary action was taken by the Division of Standards or any court judgment was issued against you? If so, please give details below.

Have you and/or any person listed above been charged with, indicted for or convicted of any misdemeanor or felony during the last twelve (12) months in any state or jurisdiction? If so, give details below, including but not limited to the docket number, the court, disposition, and whether the matter is still pending.

Have you and/or any person listed above been a party in any proceedings pending in any state or federal court or administrative agency involving fraud, deceit or misrepresentation? If so, give details below, including but not limited to the docket number, where the matter is pending, whether the case is open or closed, and if closed the result of the case.

Have you and/or any person listed above, or any motor vehicle glass repair shop in which you and/or any person listed above had a direct or indirect financial interest, had a previous application for registration denied or a certificate or registration suspended or revoked by any municipal, state, or federal agency? If so, give details below.

Pursuant to G.L. c. 62C, § 49A, I certify under pains and penalties of perjury that I have complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support, that I have complied with all local permit and license requirements, and that all statements contained in this application, to the best of my knowledge and belief, are true.

Print Name

Signature of Applicant

Date

If applicant is a firm, partnership, association, or corporation:

Print Name and Title of Authorized Officer

Signature of Authorized Officer

Date